

<b>Committee</b>	<b>Finance &amp; Administration Committee</b>	<b>Agenda Item</b>
<b>Date</b>	<b>28 January 2010</b>	<b>9</b>
<b>Title</b>	<b>Capital Programme 2009/10 – 2014/15</b>	
<b>Author</b>	<b>Stephen Joyce, Chief Finance Officer Toby Cowper, Principal Accountant</b>	Item for decision

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**Summary** The Committee is requested to approve its 2010/11 capital programme, which shall be subject to final determination by the Council on 18 February.

The capital programme will be collated and reviewed by the Finance & Administration Committee on 9 February ahead of final determination.

For illustrative purposes only, an indicative programme for the years 2011/12 to 2014/15 is provided. Items in the indicative programme are subject to change. This shall be subject to continuous review and a rolling annual approval by this Committee and Full Council.

The Capital Officer Working Group has been involved in drawing up the capital programme.

**Recommendations** The Committee is recommended to:

- a) approve its 2010/11 capital programme.
- b) note the indicative capital programme for 2011/12 to 2014/15.

**Background Papers** Capital budgeting, budget monitoring and financial system records held by the Finance Service.

**Impact**

Communication/Consultation	Parish councils, local businesses and the public have been consulted as part of the budget process and the results will be reported to Finance & Administration Committee and Full Council.
Community Safety	No specific implications
Equalities	No specific implications
Finance	Details are contained within the report.
Health and Safety	No specific implications
Human Rights	No specific implications
Legal implications	No specific implications
Ward-specific impacts	No specific implications

**Background**

As part of the annual budget setting process, the Council sets the budget for its Capital Programme. The first stage is for officers to consider the progress of those schemes that have been approved in earlier years, and to identify potential new schemes. Each committee then considers those schemes that are relevant to its own portfolio of services, and makes a recommendation to the Finance & Administration Committee for those schemes which Members consider should be included in the programme. Finance & Administration Committee will determine the scope for financing the capital programme, and will consider the prioritisation of capital schemes accordingly. Development of the programme involves updating of the current year's budget as well as identifying schemes that occur in each of the three subsequent years.

The proposed programme for the General Fund schemes relevant to the Finance & Administration Committee is attached to this report. Notes accompany the schemes listed in order to identify any factors that have occurred which have impacted upon the progress of existing schemes. The notes identify those schemes which have been approved during 2009/10 and which are therefore included in the revised capital programme for this financial year.

**Risk Analysis**

Risk	Likelihood	Impact	Mitigating actions
Failure to identify capital spending pressures and costs accurately	Low	Medium	Continual review of the capital programme

<b>FINANCE AND ADMINISTRATION COMMITTEE - Draft Capital Programme 2009/10 to 2014/15</b>								
<b>General Fund Capital Schemes</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2009-15</b>	<b>Explanatory Notes</b>
	<b>Revised Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Total</b>	
	£	£	£	£	£	£	£	
<b>Finance and Administration Committee Approved Schemes and Rolling Programmes</b>								
1. IT Programme	584,000	255,000	80,000	100,000	100,000	100,000	1,219,000	E - Gov't - Compliance with BVPI 157
2. Energy Efficiency Programme	25,000	25,000	25,000	0	0	0	75,000	Capital funding towards the Council's target of achieving 20% energy savings and carbon neutrality - Ongoing
3. Saffron Walden Office - new boiler	0	40,000	0	0	0	0	40,000	Saffron Walden Office - new boiler
4. Saffron Walden Office - renovating of the glazed link	100,000	0	0	0	0	0	100,000	Saffron Walden Office - renovating of the glazed link
<b>Proposed New Schemes</b>								
5. Microsoft upgrade	0	80,000	0	0	0	0	80,000	Microsoft office upgrade
6. CoCo compliance	0	50,000	0	0	0	0	50,000	Compliance with IT security rules
7. New revenues and benefits system	0	300,000	0	0	0	0	300,000	New revenues and benefits system
<b>Total Finance and Administration Committee</b>	<b>709,000</b>	<b>750,000</b>	<b>105,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>1,864,000</b>	